

JOB VACANCY: Sheffield Union Organiser

Organisation name: BFAWU

Salary £10 an hour

Closing date Mon 4 Feb 2019 - 23:59

Job location Sheffield

Hours 25 hours per week

About this Role

Main Duties.

- Identify unorganised employees as targets for organising,
- Prepare campaigns appropriate to each organising situation, including the personal recruitment of individuals, and groups of workers.
- Establish procedures to consolidate and retain membership.
- Motivate Activists, Representatives and Branches to recruit and organise members.
- Monitoring this organisational work, as necessary.
- Maintain workplace and Branch organisation, encouraging the highest level of self-sufficiency consistent with high quality representation.
- Assist Branches to develop their Organising & Recruitment Plans.
- Effective use of public transport in order to move rapidly in a time effective way between sites.

Field Work

- To spend time in field searching out new organising leads and developing organisation to lead to membership to collective victories. Responsible to lead organiser as part of a team.
- To be mobile around Sheffield with Agreed "patch" signing up workers to fight for improvements at work.
- To arrange meetings and house visits to motivate and support workers strategising wider workplace engagement alongside Allies and delivering workplace victories.
- To undertake "House Visits" When required.

Representation

- To work with lead organiser to identify suitable representation, for Grievances and Disciplinarys, as well as point workers in direction of support around wider poverty induced issues

Training

- To undergo organiser training and to Provide Training to workplace leaders, Identify training requirements for workers. (this may involve time away)

Administration

- Organise own work load with the minimum of supervision to make effective use of time. Work effectively with lead organiser.

- Store and retrieve detailed information, both on paper and using information technology, understanding spreadsheets, including the nature and accuracy of stored data.

Reports and communication.

- To communicate effectively with lead organiser, planning activity to support workers identified workplace issues. sending daily reports to lead organiser.

Targets

- This role will be target driven. Targets will be agreed with lead organiser.

Hours,

- Must be flexible, hours depend on the need of the campaign and some weekend and nights are essential. For which Time off in lieu will be agreed.

Person Specification:

Essential:

- Experience, knowledge and insight into organising strategies and campaign approaches.
- Ability to work independently under pressure to meet stretching targets.
- Excellent interpersonal skills & able to build powerful effective relationships with fast food workers.
- Able to work unsociable hours, including evening, nights and weekends for which Time off in lieu will be agreed.
- Understanding of employment law and the ability to spot campaigning opportunities
- Able to help lead organiser foster a culture of accountability and a “whatever it takes” attitude among team and workers.
- Ability to identify learning needs in self and others
- A strong advocate of equality and diversity with a pro-active approach to the needs of others.

Further information

Please email Gareth.lane@bfawu.org for an application pack.